

Course Information Sheet 2024/25 Foundation Non-Qualification Course

Course title:	Basic Food Safety			Code: B523		
Tutor:	Daniel Davidson					
Day & Time:	Friday 1.00-4.00pm					
Start & End Dates:	Term 1	Term 2		Term 3 27/06/25-04/07/25		
Number of sessions:					2	
Venue:	Bury Adult Learning Centre				Room No: 9/11	
Learner numbers:	Minimum			Maximum		
	7			8		
Costs:	Full Fee			Discounted Fee		
	Term 1	Term 2	Term 3	Term 1	Term 2	Term 3
			£19.20			Free

What will I learn on this course?

This 2 week course is designed to help you build confidence in working in a kitchen either in a paid or voluntary role.

By the end of the year, I will be able to:

- **1. Know my personal responsibilities under the Health and Safety at Work Act.**
 - 1.1 State personal responsibility for health and safety when in the workplace.
 - 1.2 Identify the importance of following safety procedures in the workplace.
 - 1.3 State reporting procedures in the case of personal illness.
- **2. Know why it is important to work in a safe and hygienic way.**
 - 2.1 State why it is important to maintain good personal hygiene.
 - 2.2 State why correct clothing, footwear and headgear should always be worn.
 - 2.3 State why, and to whom, accidents and near accidents should be reported.
 - 2.4 Know why it is important to work in a safe and hygienic way.
 - 2.5 State why it is important to report all unusual/non-routine incidents to the appropriate person.

Additional information

This is a course for those learners who have sensory, physical or cognitive impairments, neuro-divergent or with mental health conditions. A pre course interview is required.

Before you enrol on a course, advice and information is available to help you decide on the right course for you. Contact Learner Services on 0161 253 7501 or e-mail at learner.services@bury.gov.uk.

What will be expected of me?

A commitment to learning and regular punctual attendance.

What could I do next?

Your tutor will be able to advise on the options available to you in their subject. If you would like to speak to someone about moving on, please ask your tutor to refer you to Learner Services or contact them directly on 0161 253 7501 or email learner.services@bury.gov.uk.

Can I get extra help?

Support with English and Maths is available through our Skills for Life section. Please ask for details when you attend your interview with Nikki Naylor.

Help with paying for your course.

You may be entitled to a reduced fee for your course if you claim a benefit. Please see the website, course guide or ask at the centre for more details. You will be asked to produce evidence on enrolment.

How to enrol

Phone: 0161 253 5772

Call into: Bury Adult Learning Centre, 18 Haymarket Street, Bury, BL9 0AQ

Please keep your copy of this information sheet. It will be useful throughout your course.